

AGENDA

Meeting: Chippenham Area Board
Place: Neeld Hall - Chippenham Town Council, The Town Hall, High Street, Chippenham, SN15 3ER
Date: Monday 7 October 2019
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:00pm.

Please direct any enquiries on this Agenda to Craig Player (Democratic Services Officer), direct line 01225 713191 or email craig.player@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Ashley O'Neill, Queens and Sheldon
(Vice-Chairman)
Cllr Baroness Scott of Bybrook OBE,
Bybrook
Cllr Bill Douglas, Hardens and England
Cllr Andy Phillips, Cepen Park and
Redlands
Cllr Nick Murry, Monkton

Cllr Ross Henning, Lowden and
Rowden
Cllr Peter Hutton, Cepen Park and
Derriards (Chairman)
Cllr Howard Greenman, Kington
Cllr Melody Thompson, Hardenhuish
Cllr Clare Cape, Pewsham

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Items to be considered	Time
1	Networking, Stands and Presentation of Year's Achievements	6.00pm
2	Rag & Bone Workshop	6.45pm
3	Chairman's Welcome and Introductions The Chairman will welcome those present to the meeting.	7:00pm
4	Apologies	
5	Minutes (<i>Pages 1 - 4</i>) To approve and sign as a correct record the minutes of the meeting held on 17 July 2019.	
6	Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
7	Chairman's Announcements (<i>Pages 5 - 8</i>) The Chairman will provide information about: a) How dementia friendly is Wiltshire? b) Your Local Area Priorities 2019	7.05pm
8	Sammy Sullivan Opening Comments	7.10pm
9	Dog Fouling Sign Competition Launch	7.15pm
10	Kandu Arts Young People's Film	7.25pm
11	Youth Survey Results	7.40pm
12	Photo Competition Winners	7.50pm
13	Mental Health Workshop	8.00pm
14	Future Events - Club Night and Youth Summit	8.30pm
15	Community Partner Updates (<i>Pages 9 - 28</i>) a) Town and Parish Councils b) Wiltshire Police c) Wiltshire and Dorset Fire and Rescue Service d) Healthwatch Wiltshire e) Wiltshire Clinical Commissioning Group (CCG) f) Community Groups/Organisations	8.35pm

16 **Area Board Funding** (Pages 29 - 36)

8.45pm

a) Community Area Grants

- **Applicant:** St Peter's C of E Academy
Project Title: Developing outside spaces for pupils and community use - £5000
- **Applicant:** MAD about Waste
- **Project Title:** Refashion Dress Box and Food School - a suite of sustainability projects by and for young people - £1000
- **Applicant:** YMCA Redland Nursery
- **Project Title:** Outdoor provision for Early Years Setting YMCA Redland Nursery - £5000
- **Applicant:** Doorway Wiltshire Ltd
- **Project Title:** Doorway new table tennis table - £205
- **Applicant:** Chippenham Town FC
- **Project Title:** Chippenham Town Football Club Ground Development - £5000
- **Applicant:** Heritage Trails Project
- **Project Title:** Biddestone Peacock Heritage Trails - £1167
- **Applicant:** Lordsmead Pre-School
- **Project Title:** Pre-School playground re-surfacing - £1080
- **Applicant:** Endeavour Explorer Scout Unit
- **Project Title:** Endeavour Explorers Gliding Simulator - £1750
- **Applicant:** River House Friendship Centre
- **Project Title:** Day Centre new venue seating - £1100

b) Local Youth Grants

- **Applicant:** The Stay Safe Initiative CIC
Project Title: Internet Safety - £750

17 **Community Area Transport Group (CATG)** (Pages 37 - 52)

8.55pm

The Area Board will be asked to consider the recommendations from the 17 September 2019 Chippenham Community Area Transport Group (CATG) meeting outlined in the report.

18 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

19 **Evaluation and Close**

The next meeting of Chippenham Area Board will be held on 16 December 2019, 11am at Chippenham Borough Lands Charity, Jubilee Building, Market Place, Chippenham, SN15 3HP.

9:00pm

CHIPPENHAM AREA BOARD

MINUTES OF THE CHIPPENHAM AREA BOARD MEETING HELD ON 17 JULY 2019 AT SUTTON BENDER VILLAGE HALL, CHESTNUT RD, SUTTON BENDER, CHIPPENHAM SN15 4RP.

Present:

Cllr Ashley O'Neill (Vice-Chair), Cllr Nick Murry, Cllr Ross Henning, Cllr Peter Hutton (Chairman), Cllr Howard Greenman, Cllr Melody Thompson and Cllr Clare Cape

40 Open Blue Bus - networking and information sharing

The Open Blue Bus hosted drop-in sessions from Warm & Safe Wiltshire and Wiltshire Police's Rural Crime Team.

41 Chairman's Welcome and Introductions

The Chair welcomed all to the meeting and thanked the Open Blue Bus and the partners, Warm and Safe Wiltshire and Wiltshire Police's Rural Crime Team, who had provided drop-in sessions prior to the formal start of the meeting.

Phil Staynings, Head of Operations at Wiltshire Police, gave a short presentation on Wiltshire Police's responses to rural crime.

Joe Pitt, Senior Energy Advisor, Warm and Safe Wiltshire, outlined the activity undertaken by Warm and Safe Wiltshire to reduce fuel poverty.

Andy Weeds, Project Director, appraised the board of how the Open Blue Bus works to reduce rural isolation.

42 Apologies

Apologies for absence were received from Cllr Baroness Scott of Bybrook OBE.

43 Minutes

Resolved:

The minutes of the meeting held on 3 June 2019 were approved.

44 Declarations of Interest

Cllr Peter Hutton declared an interest in the Grant Application from Dorset & Wiltshire Fire Service and stated that he would not be voting on that item.

45 **Chairman's Announcements**

Winter Weather Provisions

Wiltshire Council were to run Parish Emergency Assistance Scheme (PEAS) designed to provide Town and Parish Councils with equipment that can be used during adverse weather events.

The application form was available from weather.team@wiltshire.gov.uk and the deadline for submission was the end of August 2019.

Substantive Highways Scheme Fund

A Substantive Highways Scheme Fund was to be made available in 2020/21 to enable Area Boards to bid for funding to deliver priority transport schemes that exceed their Discretionary Highways Budget.

Bids were to be submitted by Friday 9 August 2019.

Highways Improvements and Traffic Survey Requests

Forms for raising highways improvement requests and traffic survey requests were available from the Area Board Issue homepage.

ruksak45218

ruksak45218 asked the local community and businesses to help fill rucksacks with sundry items that are to be provided to young people experiencing hardship, poverty and exclusion.

Special Schools Investment Next Steps meetings

Meetings were to be held on establishing a new maintained special school at

- 12 September, Rowdeford School
- 18 September, St Nicholas School
- 19 September, Larkrise School

46 **Town, Parish and Partner Updates**

The following partner updates were noted

- i. Kington Langley Parish Council
- ii. Wiltshire Fire and Rescue Service
- iii. Healthwatch
- iv. Wiltshire Clinical Commissioning Group (CCG)

47 **Parish Forum Items**

At the request of the Chair, Cllr Howard Greenman opened a discussion of Parish Forum Items.

Cllr Howard Greenman requested that all involved in use of fly-tipping signs email him to clarify the precise locations of the signs.

It was agreed that a Parish Forum meeting be held in October 2019.

A debate on the relationship and nature of Parish Fora and Area Boards was held in which the cost neutrality, distinctive tone and discursive length of Parish Fora was highlighted and agreed as being of value to Parish Councillors.

Having established the unique contributions that both Parish Fora and Area Boards can make to local democracy and community engagement, an exhortation to add value to both through closer, friendlier working relationships was made by the Chair.

48 **Funding - Grants**

The following Community Grant Applications were approved;

Youth Adventure Trust	£1,500.00
Dorset & Wiltshire Fire Service	£3,000.00

It was noted that invitations to Salamander passing out events would be made to Hullavington Parish Councillors.

Rise Trust (Summer)	£3,617.24
Rise Trust (Fridays)	£4,890.06

49 **Community Area Transport Group (CATG)**

The Chair announced that CATG would be chaired by Cllr Ross Henning.

A discussion on finance clarified the Area Boards requirement for Parish Council's to provide 25% of required funding and that additional sources of finance are routinely sought.

50 **Urgent items**

There were no urgent items.

51 **Date and venue of next meeting**

The next meeting of Chippenham Area Board will be on Monday 7 October at Neeld Hall, Chippenham 7.00pm for a 7.30 start.

(Duration of meeting: 8.00pm – 9.00pm)

The Officer who has produced these minutes is Jim Brewster of Democratic Services, direct line 01225 718242, e-mail jim.brewster@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

Agenda Item 7

Chairman's Announcements

Subject:	How Dementia Friendly is Wiltshire?
Web contact:	https://www.healthwatchwiltshire.co.uk/report/2019-07-24/how-dementia-friendly-wiltshire

Healthwatch Wiltshire's latest report is now available online. It gathered the views and experiences of more than 100 people in the county who are affected by dementia.

“How Dementia Friendly is Wiltshire?” focuses on two elements - how local dementia friendly initiatives are working to make their area more dementia friendly, and how much those living with dementia feel they benefit from them.

Healthwatch Wiltshire visited 15 community groups across Wiltshire and invited people to take part in a survey or a 1:1 interview to gather their feedback.

The report details what people living with dementia and their carers value most about dementia friendly initiatives and can be accessed via the link above.

Chairman's Announcements

Subject:	Your Local Area Priorities 2019
Web contact:	https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=156838465703

The needs of our local community are at the heart of what we do.

We want to make it easy for everyone in Wiltshire to participate and engage in their community and influence decisions that will affect their local areas.

Please help us to get a positive response so we can be sure we understand your views and those of your friends, families, clients and colleagues. Follow this link and complete the short survey.

<https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=156838465703>

The results from this survey will be used to help inform local priorities for the next 3 years through the Joint Strategic Needs Assessment and the Wiltshire Area Boards and will form the basis of Area Board based community events to take place in Spring 2020.

Survey ends on 13th October.

WILTSHIRE POLICE

CPT Area Briefing

Wiltshire North Community Policing Team

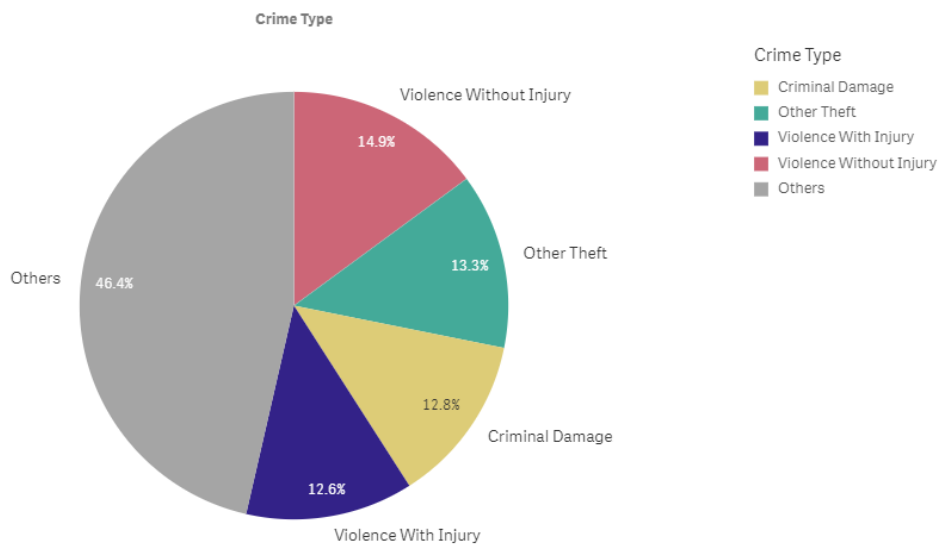


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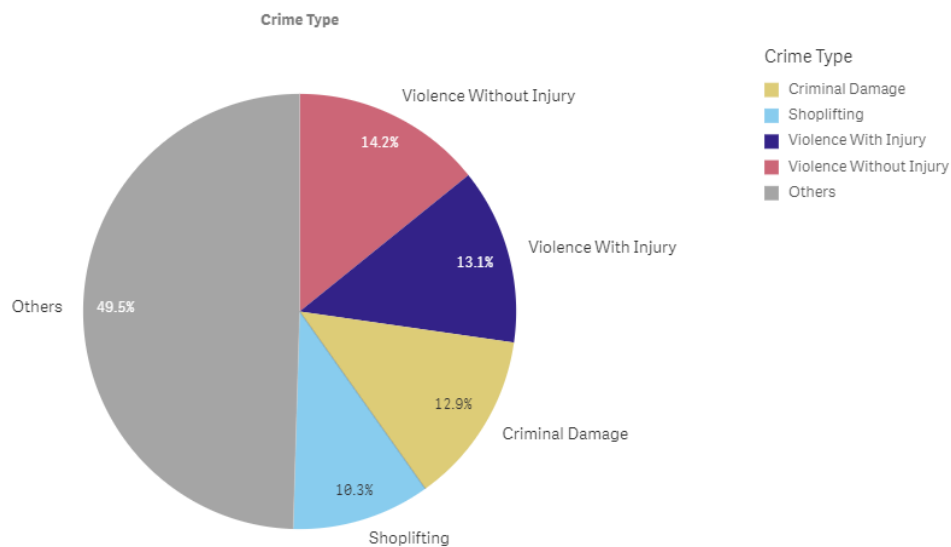
September 2019

PERFORMANCE

Your Area - Five Highest Crime Groups (Previous 12 months)



Force Area - Five Highest Crime Groups (Previous 12 months)



Wiltshire North CPT - crime and incident demand for the 12 months to August 2019

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Force-wide

- Wiltshire Police has had an increase in the volume of recorded crime by 1% in the 12 months to August 19 and continues to have one of the lowest crime rates in the country.
- Our service delivery remains consistently good.
- In August, we received 9,198 999 calls which we answered within 4 seconds on average and 13,576 CRIB calls which we answered within 1 minutes 24 seconds on average.
- In August, we also attended 1,823 emergency incidents within 10 minutes and 32 seconds on average.
- Wiltshire Police has seen a 22% reduction in vehicle crime and 20 per cent in burglary in the 12 months to August 2019. These are the most improved trends in the country.
- The Crime Survey of England & Wales recently ranked Wiltshire as one of the top forces (78.3%) nationally for public confidence. It covers the 12 months to March 2019.
The publication can be found here: WWW.CRIMESURVEY.CO.UK

For more information on Wiltshire Police's performance please visit:

PCC's Website - <https://www.wiltshire-pcc.gov.uk/article/1847/Performance>

HMICFRS Website - <https://www.justiceinspectrates.gov.uk/hmicfrs/police-forces/wiltshire/>

Police.uk - <https://www.police.uk/wiltshire>

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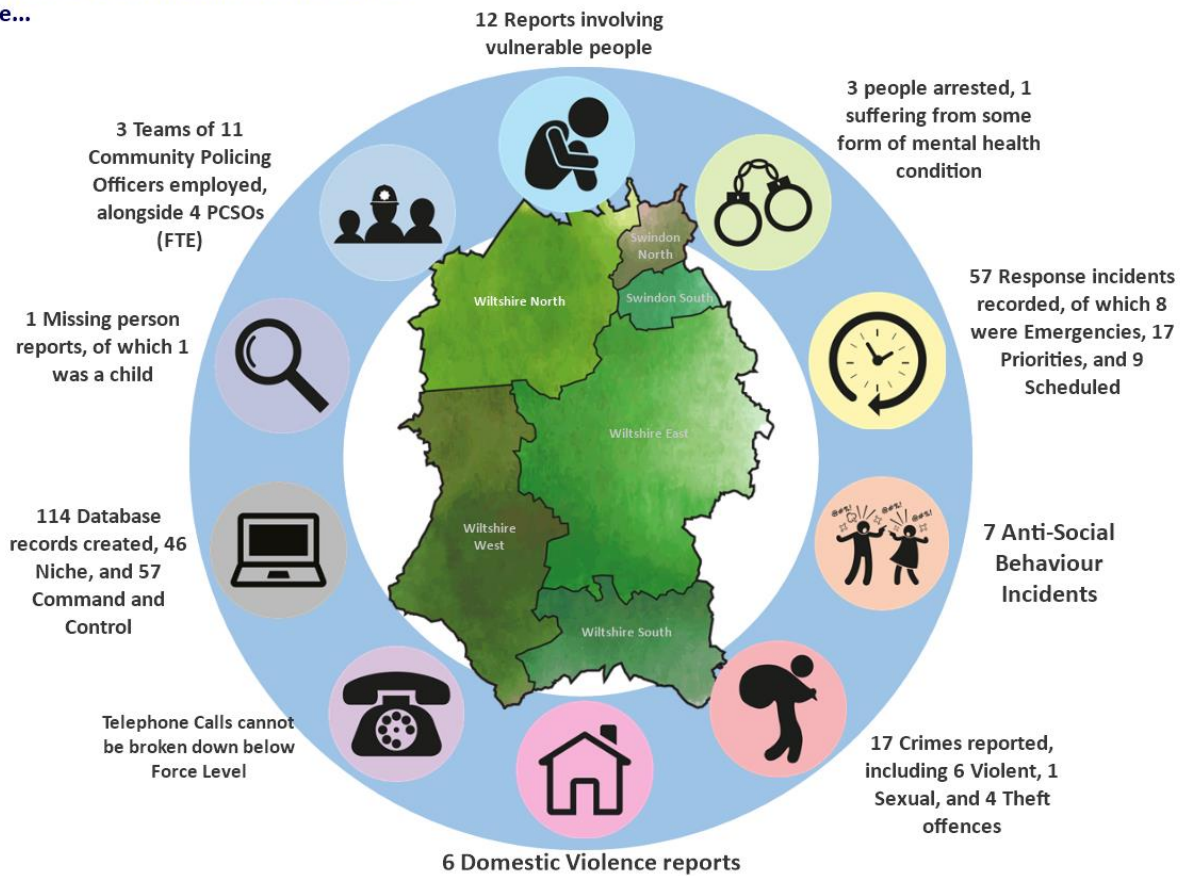


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Area specific

On an average day in Wiltshire North there were...



Wiltshire North CPT Demand Overview – 12 months to August 2019

HIGH LEVEL CPT UPDATES:

There has been an increase in Bike thefts around Chippenham. Targetted operations are being planned as well as events to mark bike together with British Transport Police – dates to be confirmed.

01/08/2019 12:30 Unknown male has entered the a home in Clift Avenue trying to sell items to the elderly lady and has been given £5 as a good will gesture, then he left. He has then gone to the rear of the property, entered uninvited via an insecure door, and taken the remainder of the money from the wallet that was in the bureau (total unknown).

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04/08/2019 19:00 - 04/08/2019 20:00 Unknown suspect has entered an insecure stock room at Martin McColls and have stolen 12 bottles of Smirnoff Vodka to a total value of £173.88 and has also gone through the handbags of the staff that were left within the room.

06/08/2019 17:30 Unknown suspect have stolen a Shark Mountain bike to the value of £300 that chained and locked in the residential area of her building in the Cowleaze area.

07/08/2019 22:40 Unknown suspect have cut through a chain that was securing a push bike with an unknown object. Suspect has then stolen the pushbike and the lock. The bike, a Carrera Cross Fire worth £600, was left securely locked up, whilst he attended the Atlas Gym nearby

06/08/2019 11:47 Two unknown female suspects have entered the warehouse of Wickes Store and stolen two Einhell power tools valued at £78.00.

10/08/2019 15:00 Unknown suspect has stolen a secured pushbike, Bike is a red with Carrera written in orange (Carrera hellcat - it is a limited edition) No frame number known. The bike also has front and back clip on lights and has a few scratches on the handlebars.

14/08/2019 14:03 - 14/08/2019 18:49 Unknown suspect(s) have entered a property in Lower North Wraxall and carried out an untidy search has been carried out in an upstairs bedroom. A jewellery box has been emptied out and jewellery has been stolen.

15/08/2019 12:13 - 15/08/2019 12:20 Unknown male approached a female whilst she was getting into her car at Sainsburys on Bath Road, he insisted on directions to the Hospital and she had to write it down. Foreign Male, Smartly dressed, Blue shirt and a cap. American Express card has been taken and so far money TVO £300.00 also attempted to take over £2000 but transactions declined at Sainsbury's and Argos. Should you get approached by a male asking the same and feel that they are distracting you, please be aware and report any suspicious activity immediately.

21/08/2019 - Unknown female suspect has entered through the main entrance of One Stop on Sheldon Road, walked down an aisle then went back to the till and asked the store assistant to get a product for her. As he walked away, she has then taken scissors out of her bag, cut the string and put the charity bucket in her bag. She has then left through the main entrance while the store assistant was still out of sight.

24/08/2019 - Two unknown male youths have stolen a petrol strimmer and a chainsaw from Lidl in Chippenham. They have then fled the scene on foot carrying the items, which were

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still in boxes. Value of theft £169.98. Suspects described as WM, 5' 8", one wearing a faded red "ugly" top, number 3 haircut, the other looks like the older brother of the first.

27/08/2019 - Unknown suspect(s) have stolen the IPs Dawes Kalahari hybrid bicycle while it was parked padlocked in a communal bike shed, value of bicycle new is £500.

Chippenham CPT continue to prepare Section 23 Misuse of Drugs Warrants in line with our Control Strategy. Information from the public is vital and appreciated.



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YOUR CPT – Wiltshire North



Inspector Mark Luffman



Sergeant Don Pocock

Community Co-ordinators:

PC Ashleigh Bray (Chippenham and Corsham)



PCSO Ali Duncan



PCSO Julie Chard



PCSO Val Wagstaff



PCSO Elizabeth Duncan



PCSO Toni Brown



PCSO Lyn Staples

You can find out more about Wiltshire North CPT, including news stories and contacts for

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local officers, on our website: www.wiltshire.police.uk/WiltshireNorth

LOCAL PRIORITIES

CPT Inspector to update progress on each

PRIORITIES FOR WILTSHIRE NORTH CPT	UPDATE
Priority 1:	
Bike Thefts around Chippenham	<p>An operation is currently being planned which will involve come covert work.</p> <p>A planned event in partnership with British Transport Police on 30th October 2019 regarding bike safety and boke marking kits will be available.</p>
Priority 2:	
Drug dealing	Continued targeted patrols in keys areas
Priority 3:	
Priority 4:	



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HIGH LEVEL PCC UPDATES

- **Recruitment** - A national recruitment campaign has now begun to recruit the additional officers promised by Prime Minister Boris Johnson. We still don't know what numbers we should expect in Wiltshire and await further detail from the Home Secretary.
- **Mental Health** - In recent years Wiltshire Police has seen an increase of almost 300 per cent in incidents related to mental health. In part, this is because of additional officer training in mental health and our mental health triage team which sit alongside call handlers correctly assessing and categorising these types of incidents. We have built strong working relationships with our partners, and I will continue to challenge them to make sure that gaps in mental health provisions are addressed.
- **Annual Report** - My annual report for 2018/19 has recently been published updating on the work of my office and the police against the priorities I set and can be found on my website. Highlights include officer recruitment, public engagement and the development of cyber-crime teams.

HIGH LEVEL FORCE UPDATES

- **Force Management Statement** – We have recently published a 20-page document which gives the public an easy to read summary of our Force Management Statement 2019. It is available on our website and breaks down the challenges and demands facing Wiltshire Police and what we are doing to combat them. We are encouraging people to make sure they read it to get more of an insight into modern policing.
- **Tasers** – There has been a national focus on officer safety over recent weeks, particularly around the debate about training more police officers to carry Tasers. This is a complex issue, and our Chief Constable and Police and Crime Commissioner are closely following a national evidence-based review into the matter. Updates on this will be published on our website.
- **Who You Gonna Call** – A social media campaign has been taking place throughout August to highlight the demand on our 101 and 999 call handlers. It has been designed to educate the public about the best ways to contact police, whether that be over the phone or online, and when it is more appropriate to contact partner agencies such as the local authority. Please have a look at our Facebook and Twitter pages for more information.

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GET INVOLVED

- You can keep up to date with the latest news in your area by signing up to our Community Messaging service – www.wiltsmessaging.co.uk
- You can follow your CPT on social media <https://www.wiltshire.police.uk/Followus>
- More information on your CPT area can be found here: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

FEEDBACK/ACTIONS TAKEN

Chippenham Area Board Report – 7th October 2019.

Barbecues



Barbecues are great when the sun is shining and you have friends and family to visit, but they do carry a fire risk.

- Always position the barbecue on a level site, away from wooden fencing, sheds and hedges.
- Don't place the barbecue on dry grass or vegetation.
- Use firelighters or barbecue fuel to light the coals – NEVER use petrol or paraffin.
- Keep children and pets well away from the cooking area and never leave the barbecue unattended.
- Be careful when grilling fatty foods, as the fat can cause the coals to flare up.
- Don't move the barbecue until it is completely cool, and make sure any remaining charcoal is cold before disposing of it carefully. Ideally use water to damp down the ashes.
- If using a disposable barbecue, make sure it is completely cold before disposal.
- NEVER dispose of hot barbecue ashes in plastic rubbish bins as this can easily start a fire.
- Always have a bucket of water or garden hose to hand in case a barbecue gets out of hand.
- Make sure the controls and cylinder valves of a gas barbecue are turned off before you change the cylinder, which should be done in a well ventilated area. Always check the connections for leaks.
- Store gas cylinders outside and protect them from direct sunlight and frost.
- Make sure your gas barbecue is correctly serviced and that all joints are tightened, safe and secure.
- Never use a barbecue indoors or inside a tent, as they produce potentially lethal carbon monoxide.

Bonfires and garden safety



Bonfires are very common in the summer, but they can get out of control very easily. If you want to burn off garden waste, here's some safety advice:

- Site any bonfire well away from buildings, fences, trees and garden structures.
- Have a garden hose to hand in case the fire starts to get out of control.
- Don't light a bonfire on a windy day, as it could flare up more than you expect.
- Be courteous to your neighbours – if you're planning a substantial bonfire, let them know, and stay with it at all times to ensure that it remains safe.
- If you're intending to have a large bonfire, please advise Fire Control on 0306 799 0019 or use our [on-line form](#) – we often receive emergency calls from people who can see lots of smoke, and it helps us to know where this could be a controlled burn.
- Never use flammable liquids such as petrol or paraffin to start a bonfire.

Garden equipment

- Refill garden heaters, petrol mowers etc in the open air and don't smoke while doing so.
- Deal with any fuel spillage by allowing it to evaporate, soak into the ground, or cover with an absorbent material.
- Take care when lighting garden heaters and never move when lit. Keep away from flammable materials, such as awnings or laundry lines.
- When using candles or flares, make sure they are firmly packed into the ground.
- Keep children and pets away from naked flames and hot lanterns.
- Make sure any candles, flares and lanterns are fully extinguished when you have finished with them.

On-call firefighters



As a Service, we are reliant on on-call (retained) firefighters – almost two thirds of our operational staff work this duty system to keep our communities safe.

Follow the menu links to find out more about being an on-call firefighter, the process of applying, and what's expected of you if you succeed in your application.

On-call firefighters are part-time staff who make themselves available for emergency call-outs depending on their other commitments. They are usually contracted for between 48 and 120 hours per week, but this can vary. Between them, each fire station team will provide cover for weekdays, evenings, nights and weekends.

How many firefighters are on-call?

Some 60% of firefighters in Dorset and Wiltshire work on an on-call basis, making them hugely important to both the Service and the communities that they serve. Of our 50 stations, the majority are crewed only by on-call firefighters and on-call staff work alongside their wholetime colleagues at many of our other stations.

Who can be an on-call firefighter?

Our on-call staff come from all walks of life: they may be employed, self-employed, parents at home or students. Some work in building or allied trades, whilst others are shop assistants, farmers, typists, factory workers or managers.

What they all have in common is self-reliance, confidence, respect, enthusiasm, team spirit and a willingness to be ready for anything when they are alerted to an emergency.

On-call and wholetime firefighters are expected to meet the same entry standards and they receive the same training and development to enable them to work to common standards.

Who can apply?

You can find out more about the role and current vacancies through these pages, but key requirements for applicants are:



- You must be at least 18 years old when you join us (you can apply once you are 17½)
- You must be able to respond and attend the fire station within **five minutes** (this can vary slightly dependant on location)
- You must have a good standard of physical fitness
- You must have the right to work in the UK

If you are unsure if you can apply, please contact our HR team on 01722 691444 or email recruitment@dwfire.org.uk

Will you contact my main employer?

If you are currently employed, we will need your employer's consent in order for you to become an on-call firefighter, regardless of whether you intend to be available during working hours.

Safe and Well Visits- Home safety

The Chippenham area has a dedicated Fire Service '**Safe and Well**' advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Response

Incidents

July 2019

DW FRS were called to 41 incidents in the Chippenham area.

Category	Chippenham (59P1/2)
False Alarm	13
Fire	16
Special Service	12
Total	41

August 2019

DW FRS were called to 32 incidents in the Chippenham area.

Category	Chippenham (59P1/2)
False Alarm	19
Fire	4
Special Service	9
Total	32

Community Safety Plan

DWFRS Community Safety Plan 2018-2022 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

Darren Nixon
 Station Manager
 North West Wiltshire (Chippenham, Corsham, Calne & Malmesbury)
 Email: darren.nixon@dwfire.org.uk
 Tel: 01722 691238
 Mobile: 07860 345294

Area Board Update October 2019

Young Healthwatch volunteers wanted!

We're calling on the young people of Wiltshire to join our team to help make sure the views of children and young people are listened to.

We want to hear from children and young people aged 14-25 who have something to say about the health and social care services they use – and who want to help others get their voices heard.

Young Healthwatch Wiltshire is open to anyone who wants to make a difference to their community and has an interest in the rights and wellbeing of young people.

Stacey Sims, Healthwatch Wiltshire Manager, said: "We want everyone to get the best out of health and social care services and to make sure that those who run services put people at the heart of care.

"We're calling on the young people of Wiltshire to join our team to help make sure the views of children and young people are listened to."

Why volunteer with us?

- Make a difference to your community
- Meet new people
- Boost your skills and knowledge
- Get training and support
- Add valuable experience to your CV
- Do as much or as little as you like!

What can you do as a young volunteer?

Storyteller – create a blog or video about your experiences of health and care.

Listener – listen to the experiences of others.

Young Ambassador – spread the word of Healthwatch Wiltshire and empower others to speak out.



Media Guru – help create promotional materials and help us reach more young people on social media.

Influencer – come to our meetings and talk to us about what we should be working on.

How else can you get involved?

- Follow us on social media:
Facebook – **HealthwatchWiltshire**
Twitter – **@HWWilts**
Instagram – **healthwatchwiltshire** and **younghealthwatchwiltshire**
- Sign up to our news alerts to find out more about our work.
- Come and chat to us at events we're going to in your community.
- Invite us to your youth or community group to hear more about who we are and what we do.

For more information, visit our website.

September 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

GPs to vote on proposal to merge three CCGs

The Governing Bodies of Bath and North East Somerset, Swindon and Wiltshire CCGs have approved the decision to pursue the creation of a single CCG with one Governing Body and one set of statutory duties by 1 April 2020.

Throughout July and August, we have been meeting and discussing the proposal to merge with our stakeholders and gathering their views on our plans. You can add your comments by emailing bsw.mergerfeedback@nhs.net before 3 September 2019.

All feedback will be considered by the three Governing Bodies and our collective GP membership will be invited to vote on a final decision to apply for merger. The Local Medical Committee (LMC) will conduct the voting process which will run from 4 - 17 September 2019.

If we receive membership support, we will then formally apply to NHS England to make a final decision regarding the future of BaNES, Swindon and Wiltshire CCGs. A detailed application to merge needs to be submitted to NHS England by 30 September 2019 to have the full merger in place by April 2020.

We will continue to provide you with updates on the process in the coming months.

Our Health Our Future – engagement to support BSW five year plan

We wrapped up the survey and engagement for Our Health Our Future at the end of July - thanks to everyone who took the time to share their views.

Over six weeks we received more than 1,450 survey response from across Bath and North East Somerset, Swindon and Wiltshire (BSW) and talked with hundreds more at markets, on the streets and in groups at meetings.



Our Health Our Future aimed to find out what was important to people for the future of local health and care services. The feedback we received will help us build our five year plan for services in the BSW region.

Responses are currently being analysed and we will share the key themes and ideas in due course.

To find out more about Our Health Our Future you can visit the website www.ourhealthourfuture.org.

Governing Body meeting

Our next Governing Body meeting is on Tuesday 24 September 2019 at 10am at Southgate House, Pans Lane, Devizes SN10 5EQ.

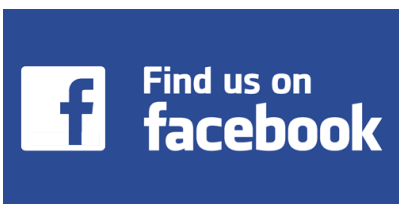
A BaNES, Swindon and Wiltshire (BSW) Governing Body in Common meeting will be held on Wednesday 25 September 2019 at 6pm in the Kennet Room at the Hilton Hotel, Lydiards Field, Great Western Way, Swindon, SN5 8UZ.

You can read the papers from previous meetings on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive.

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG



Report to	Chippenham Area Board
Date of Meeting	07/10/2019
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: St Peter's C of E Academy Project Title: Developing outside spaces for pupils and community use. View full application	£5000.00
Applicant: MAD about Waste Project Title: Refashion Dress Box and Food School - a suite of sustainability projects by and for young people View full application	£1000.00
Applicant: YMCA Redland Nursery Project Title: Outdoor provision for Early Years Setting YMCA Redland Nursery View full application	£5000.00
Applicant: Doorway Wiltshire Ltd Project Title: Doorway new table tennis table View full application	£205.00
Applicant: Chippenham Town FC Project Title: ChippenhamTown Football Club Ground Development View full application	£5000.00
Applicant: Heritage Trails Project Project Title: Biddestone Peacock Heritage Trails	£1167.00

View full application	
Applicant: Lordsmead Pre-School Project Title: Pre-School playground re-surfacing View full application	£1080.00
Applicant: Endeavour Explorer Scout Unit Project Title: Endeavour Explorers Gliding Simulator View full application	£1750.00
Applicant: River House Friendship Centre Project Title: Day Centre new venue seating View full application	£1100.00
Youth Grant Application	
Applicant: The Stay Safe Initiative CIC Project Title: Internet Safety View full application	£750.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2208	St Peter's C of E Academy	Developing outside spaces for pupils and community use.	£5000.00
Project Description: St Peters Academy is a School with a clear strategic vision to develop facilities and enhance the provision of educational experience of our pupils volunteers and other community groups. We aspire to create a safe and accessible outside creative learning centre where people can enjoy learning a diversity of new skills experiences and interests in our school grounds. This first crucial project will transform facilities and equipment within the school grounds including the small woodland which we are fortunate to have from underutilised areas into an invaluable multi-functional space offering long term sustainable opportunities for people in our local community.			
Input from Community Engagement Manager: Schools have a limited budget in which to deliver the main curriculum. Through fundraising efforts and grant contributions they intended to create a multi-function space. This facility will also be open to use by other community groups and functions beyond the school day.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
3330	MAD about Waste	Refashion Dress Box and Food School - a suite of sustainability projects by and for young people	£1000.00

Project Description:

MAD about Waste is launching a new initiative in September Refashion My Town. The aim is to engage young people in saying yes to second-hand clothing and to gain skills in upcycling what's already in their wardrobe and or charity shop finds. We are working in partnership with secondary schools Wiltshire College Kandur Arts. Refashion Chippenham comprises training for young people from a professional clothing designer and seamstress in the re-design customisation repair and care of clothes including second-hand clothes. We would like to stage a refashion shows at The Neeld Hall in April 2020. This will then lead on to the Dress Box initiative in late April - July 2020 which is a Prom Dress library. All the while MAD about Waste is developing the Food School using an existing allotment to run alongside the Food Box scheme in summer holidays 2020. This will be training for young people in where food comes from food waste and other environmental issues nutrition food safety and hygiene and simple cooking skills. The young people will prepare a meal for the community and there will also be a plastic-free picnic.

Input from Community Engagement Manager:

This application is to contribute towards the multiple activities of MAD. All engaging the community thought workshops, pop up shop and fashion shows. Working to empower people to reuse, recycle and upcycle.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3341	YMCA Redland Nursery	Outdoor provision for Early Years Setting YMCA Redland Nursery	£5000.00

Project Description:

To provide a safe and stimulating outdoor provision for our under 5s which will enable the children to reach their full learning potential. We would like to develop specific areas to cover the seven areas of the EYFS and to make them exciting and challenging with an element of risky play. The setting is in a deprived area of Chippenham and this would very much support and improve health and wellbeing outcomes for the children attending. It would also promote agility strength coordination balance and spontaneous free play from a space or facility that they do not access outside of nursery providing cultural capital for all age groups. We are passionate about the benefits of outdoor learning and know that children will thrive when the environment meets their needs well.

Input from Community Engagement Manager:

Enhancing the outdoor facilities for safe engaging play and learning. Developing a provision to promote a variety of growth and development opportunities for children. Furthermore, used by many other community groups.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3368	Doorway Wiltshire Ltd	Doorway new table tennis table	£205.00
<p>Project Description: Doorway provides a drop in service twice weekly to provide food laundry showers support with UC applications and activities including table tennis. The table broke recently</p> <p>Input from Community Engagement Manager: Doorway's main financial commitments are to support those who find themselves sleeping rough, offering support, food and social activities. Support towards new equipment is vital as an additional resource and costly to replace.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
3369	Chippenham Town FC	Chippenham Town Football Club Ground Development	£5000.00
<p>Project Description: The project will replace several life-expired portable cabins housing the Clubs shop office VIP lounge and boardroom all currently in dangerous or deteriorating condition with a new modular build which will include disabled facilities currently lacking. The project includes construction of an extended car park which has all necessary consents and installation of a new pitch irrigation system. The existing club house will be moved to the new building to provide entertainment facilities for all visitors to the ground and will be converted subsequently to provide a new office and match day entertainment areas for visiting club and match officials.</p> <p>Input from Community Engagement Manager: Community facilities are an important resource, and in this case more than just fitness. This includes improved facilities for the disabled, social activities, parking and meeting space. Understandably this endeavour is costly and require huge fundraising efforts.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
3412	Heritage Trails Project	Biddestone Peacock Heritage Trails	£1167.00
<p>Project Description: The Heritage Trails Project has been developed to encourage the local community to appreciate the historical environment and experience the natural beauty of our North Wiltshire countryside. The two Heritage Trails are Corsham to Biddestone</p>			

Peacock Trail 8.7 miles Biddestone Heritage Trail 6 miles The Project has two parts Improving the paths and path furniture for which a CAB Capital Grant is being sought. Provision of an informed leaflet to enable walkers to navigate around the Trails and offers heritage information. The Project will further inspire and promote leisure and fitness amongst our community supplementing current activities such as the Walking for Health programme.

Input from Community Engagement Manager:

Enable communities to explore the great outdoors is vitally important for both physical and mental wellbeing. The routes are being maintained by volunteers but they would like funding to promote the routes, create maps and improve signage along the way.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3402	Lordsmead Pre-School	Pre-School playground re-surfacing	£1080.00

Project Description:

The soft play surface in our playground is breaking up due to wear and tear and shrinkage. Currently it has a severe shrinkage problem at the join with the tarmac creating a trip hazard to the children in our care. We are trying to improve our play area through providing planters to grow vegetables installing a gate to stop accidents providing water play equipment. We have been fundraising to help pay for these things. We don't have sufficient funds for the re-surfacing work. We take the welfare of our children very seriously and don't want to jeopardize their safety.

Input from Community Engagement Manager:

Schools have a limited budget in which to deliver the main curriculum. Through fundraising efforts and grant contributions they intended to create a multi-function soft play space that will improve learning for children and their safety. This facility will also be open to use by other community groups and functions beyond the school day.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3447	Endeavour Explorer Scout Unit	Endeavour Explorers Gliding Simulator	£1750.00

Project Description:

Endeavour Explorer Scouts want to turn the airframe of UWE gliding clubs old 2-seater glider into a mobile gliding simulator. We will use Virtual Reality headsets and custom electronics rather than the potentiometers that older simulators use. Once built the young people will offer to run evenings for scout sections in North Wiltshire as well as use it for pilot training when bad weather grounds us. Endeavour is based in Chippenham and is a mixed unit of 20-30 14-18 year old

land sea and air explorer scouts.

Input from Community Engagement Manager:

This exciting project will be a great asset for the Chippenham and wider scout units. A great project for them to be involved with and a great resource to develop they're learning.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3448	River House Friendship Centre	Day Centre new venue seating	£1100.00

Project Description:

Our Day centre has been forced to move from the current premises as from January 2020 and our new venue requires suitable seating for the elderly members as the current ones are uncomfortable to be sat on for 5 hours

Input from Community Engagement Manager:

After received notice to leave they're current venue, they have worked tirelessly to work with other community groups to find an new venue. This has now been secured but doesn't have all the appropriate furniture. They just cover they're yearly running costs, so this unexpected extra expenditure has meant they've needed to fundraise and apply for grant funding to secure they're future.

Proposal

That the Area Board determines the application.

Youth Grant Application:

Application ID	Applicant	Project Proposal	Requested
3451	The Stay Safe Initiative CIC	Internet Safety	£750.00

Project Description:

We have been invited by the Local Youth Network to run four internet safety session at different locations in Chippenham

Input from Community Engagement Manager:

The Local Youth Network approved 4x workshops to be delivered by Stay Safe Initiative in community group settings, such as our youth clubs and out of school settings. Internet safety has been identified by the group as a priority area.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

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Community Engagement Manager

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17th September 2019 FINAL

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
1.	Attendees, Apologies & Introductions				
	Present	Cllr Henning (Chair) Cllr Ashley O’Neil, John Scragg (Chippenham Town Council), Lesley Palmer (Grittleton PC), Angela Williams (Biddestone PC), Martin Rose (Wiltshire Council),			
	Apologies	Spencer Drinkwater, Chris Clark, David Arnup, Diane Ware (all WC).			
	Observers	David Kerr & Jenny Minney (Nettleton Parish council)			
2.	Notes of the last meeting (25th June 2019)				
		The recommendations contained in the Note Tracker from the Chippenham CATG meeting held on 25 th June 19 were agreed at the Chippenham Area Board meeting on 17 th July 19. Chippenham Area Board Minutes 17th July 2019	16/09/19 Minutes from previous meeting agreed.		
3.	Finance				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p><u>Financial position at 16th Sept 2019</u></p> <p>2019-20 allocation = £18,087.00 2018-19 underspend = £10,445.85 2019 -20 3rd party Contributions £8373.81 Total Budget for 2019-20 = £36,906.46 Existing commitments (incl. carry over schemes form 2018/19) = £22,519 Current Balance = £14,386.61 See Appendix 1</p>	<p>16/09/19</p> <p>A discussion took place re. the level of 3rd Party contribution for CATG schemes. A suggested increase from 25% to 30% was broadly supported but it was felt this would have commence from the 1st April 2020</p>		
4.	Annual Dropped Kerbs Exercise				
		<p>25/06/19</p> <p>Sites at Westbrook close(x 2) and Westmead Lane (x1) Chippenham agreed.</p> <p>Cost estimate of £1700 per pair. Allocated Total cost £3400 with 50% contribution from Chippenham TC.</p> <p>Individual request Issue 6733 dropped kerb near Morrisons roundabout to access Morrisons store) on hold pending more information</p> <p>MJR update 05/09/19 - Works programmed for Nov 19</p> <p><i>“The Town Council recommends that a decision on this (Morrisons crossing request) be deferred until the North Chippenham development has been completed and additional traffic can be taken into account”.</i></p>	<p>16/09/19</p> <p>With regards to the request for a new dropped kerb crossing to Morrisons store, the group agreed to wait until the new arrangement at the roundabout is complete before looking again at this issue.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
5.	Freight Assessment and Priority Mechanism (FAPM) exercise				
	Standing item for update	<p>25/06/19 SD explained that all freight requests are on hold pending publication of new freight strategy as part of LTP in 2020. CATG's can still support requests but must fund investigatory work and implementation costs.</p> <p>Weight limit request from Yatton Keynell re. Biddestone Lane discussed. Cost approx. £3,500 -£5000. Not supported by group. LP to report back to group. YK Clerk can contact SD if further information is required</p>	<p>16/09/19. Item 5, remains on hold pending publication of the LTP at some point during 2020.</p>		
6.	Major Maintenance in 2019/20				
		<p>1. Sites for 2019/20 - Major maintenance costing approximately £700,000 is likely commence in 2019 the list of proposed sites includes:</p> <ul style="list-style-type: none"> a. A4 Bath Road b. Sadlers Mead Chippenham c. High Street Chippenham <p>25/06/19</p> <p>2. Group expressed disappointed that a number of sites from previous years have disappeared from list without being completed. Diane Ware to report back with updated information at Sept 19 meeting</p> <p>MJR update 05/09/19 - Updated MM list for Chippenham to be provided to group at meeting</p>	<p>16/09/19 Continuing concern expressed by members that previously agreed MM sites no longer appear on the list without any explanation.</p> <p>MR to send out current 5 year MM list to members. Concerns to be raise direct with Diane Ware</p>		DW

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
7.	Priority One Schemes				
	CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker: <ul style="list-style-type: none"> • A brief summary will be retained • The entry will be “greyed out” to indicate that it is in progress and no further discussion is required at the CATG meeting unless otherwise indicated. • MR will provide updates • The item will be removed once the scheme has been implemented 				
7.3	4704 - Pedestrian Crossing Malmesbury Road, Chippenham	25/06/19 Assessment completed April 19. Report did not recommend formal crossing. Group accepted findings of the report but asked if improved signing could be given consideration. MR to examine options and report back to the group. Issue to be greyed out. MJR update 05/09/19 - Further site visit to be carried out during September	16/09/19 MR to look at site again and report back finding to group at next meeting	1	MR
7.6	5734 – Emergency vehicles unable to park at front of Croft Court Residential Care Home, Chippenham	25/06/19 Works programmed to be implemented as part of the Chippenham parking review. Likely late summer 19 MJR update 05/09/19 - Works currently being programmed. Likely Autumn	16/09/19 Works being undertaken as part of Chippenham WR reviews. Implementation costs still attributable to CATG	1	MR
7.7	6063 – Need for safe drop off zone outside of Little Pips Nursery,	25/06/19 Objections received during formal advert. Cabinet member report June 19.	16/09/19. See issue 5734 above	1	MR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
	Lowden Avenue, Chippenham	Works programmed to be implemented as part of the Chippenham parking review. Likely late summer 19 MJR update 05/09/19 - Works currently being programmed Likely Autumn			
7.8	5825 – Lack of footway Turnpike Cottage to corner of Cuttle Lane Biddestone	25/06/19. Outline plan for 3 options provided to Biddestone PC, June 19. Further discussion and agreement required to agree option to be progressed. Site meeting to be arranged. Report back to next meeting. MJR update 05/09/19 – Meeting with PC took place on 7 th July and preferred option agreed. Design to be finalised and allocation agreed with group	16/09/19. MR presented the amended scheme to the group. No formal costing to date but rough works estimate of £7000 provided. Provisional agreement by AW for Biddestone PC to contribute 50%.	1	MR
7.9	5937 Reduce speed limit on B4039 Kent's Bottom near Yatton Keynell	25/06/19 Proposal and cost agreed with Yatton Keynell PC. Order issued, awaiting implementation. Likely Summer 19. To be greyed out. MJR update 05/09/19 Works programmed for September 19	16/09/19. Implementation programmed for October 19 .Remove from next tracker	1	MR
7.10	6140 – Request to reduce speed limit to 30mph in Upper Wraxall	25/06/19 Agreement from North Wraxall PC to contribute £1000. To be formally advertised along with Castle Combe Summer / Autumn 19 MJR update 05/09/19 – Schedules to be issued to Regulatory team September 19	16/09/19 Design work to be undertaken	1	MR
7.11	6431 – HGV traffic ignoring signs &	25/06/19 Sign design outstanding. Implementation likely late Autumn 19	16/09/19	1	MR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
	increased traffic through Kington Langley	MJR update 05/09/19 – As above	Due to be formally advertised. Design work to be undertaken		
7.12	7189 Patterdown junction with B4528 Saltersford Lane, Chippenham	<p>25/06/19. Cost to provide Chevron sign approx. £683. Inc. TM Chippenham town council support this request.</p> <p>Group agreed to move to Priority 1 and allocate ££683, less the agreed contribution from CC PC</p> <p>MJR update 05/09/19 - Design work outstanding</p>	<p>16/09/19 Design work to be undertaken</p>	1.	MR
7.13	6058 – Reduction of speed limit to 20mph throughout Castle Combe village	<p>25/06/19 Discussion with Castle Combe PC have taken place and extents of 20mph limit agreed.</p> <p>Recommend combining with Issue 6140 (20mph Upper Wraxall) to reduce costs. Estimated cost £4000.</p> <p>Group agreed to move to Priority 1 and allocate £4000, less the agreed contribution from CC PC</p> <p>MJR update 05/09/19 - see issue 6140</p>	<p>16/09/19 Due to be formally advertised. Design work to be undertaken</p>	1.	MR
7.14	6119 - Speed of vehicles on Sadlers Mead, Chippenham	<p>25/06/19 Road safety posters no longer available.</p> <p>Group agreed to move to priority 1 and allocate £350 for new posters. CATG to fully fund.</p> <p>MJR update 05/09/19 - Order for posters to be issued</p>	<p>19/06/19 Order for posters to be issued in October</p>	1.	MR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
7.15	6789 - Lack of visibility on Fosse Way near Nettleton	<p>25/06/19 Site visit undertaken with a representative from Nettleton PC. Single track road. New warning signs already in place on both approaches. Further signs not possible. Rumble strips not advisable in rural area. DK presented breakdown of metro-count data. Option of providing additional 'SLOW' markings and transverse markings on approaches to be further examined. Locations and space required (approx. 2.3m wide) Group agreed to move to priority 1 and allocate £350.</p> <p>MJR update 05/09/19 - Site visit with DK to be arranged for Sept</p>	<p>19/06/19. MR to contact DK to arrange site meeting</p>	1.	MR
8.	Priority Two/Pending Schemes				
8.1	5660 - Review of traffic management measures Market Cross Castle Combe	<p>25/06/19 Issue to remain on hold</p> <p>MJR update 05/09/19 – email from PC 19/07/19</p> <p><i>“At last night’s PC meeting we agreed to request that this item be removed bearing in mind the many pressures on the CATG budget”.</i></p>	<p>16/09/19. Remove from Tracker</p>	2	MR
8.2	5753 - Replace informal crossing points with zebra crossings Queens Crescent, Chippenham	<p>25/06/19 Issue to remain on hold pending future resurfacing works on Queens Crescent</p> <p>MJR update 05/09/19 – issue remains on hold</p>	<p>16/09/19. Cllr O’Neil to speak to school re. possible update to Travel plan and crossing request.</p>	2	AO
8.3	5826 - Lack of footway Biddestone Arms to the Village Green, Biddestone	<p>25/06/19 Issue to remain on hold whilst PC pursue other traffic calming options in village.</p> <p>MJR update 05/09/19 – PC no longer wish to pursue this issue. Confirm and remove from tracker</p>	<p>16/09/19 PC no longer wish to pursue this issue. Remove from Tracker</p>	2	MR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.4	5827 – Installation of four sets of White Gates, Biddestone	<p>25/06/19 Issue to remain on hold whilst PC pursue other traffic calming options in village.</p> <p>MJR update 05/09/19 – Issue discussed at 7th July Meeting. PC wish to pursue idea of village gateways alongside differential surfacing (Textureprint). Signing options presented to PC. Formal plans to be prepared when time permits</p>	<p>16/09/19 AW confirmed PC wish to pursue options for improved gateways. PC site meeting to take place and findings reported back to next meeting</p>	2	AW
8.5	6144 – Speed reduction to 20mph for High Street in Chippenham	<p>25/06/19 Standalone 20mph covering High Street in isolation not possible due to length < 300m. MJR attended PET meeting 16/05/19 to discuss 20mph limits. Agreed to place issue on hold pending formation of working group to look at viability of wider 20mph limit exercise in Chippenham. Report back to future meeting.</p> <p>MJR update 05/09/19 Issue on hold pending instruction from CTC</p>	<p>16/09/19. On hold pending action from Chippenham TC</p>	2	MR
8.6	6483 - Width or weight restriction needed on Biddestone Lane	<p>25/06/19 All weight limit requests on hold pending publication of new freight strategy as part of LTP in 2020 however CATGs can fund assessment/ implementation.</p> <p>Biddestone Lane discussed. Cost approx. £3,500 -£5000. Not supported by group. LP to report back to group. YK Clerk can contact SD if further information is required.</p> <p>MJR update 05/09/19 No further Action at this stage</p>	<p>16/09/19. YK Parish council confirm they no longer wish to pursue this issue. Remove from next tracker.</p>	2	MR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.7	6733 – Lack of Dropped Kerb roundabout near Morrisons, Chippenham	<p>25/06/19 Request from member of the public: “Customer is reporting that there is no dropped kerb access for pedestrians particularly when using wheelchair at roundabout by Morrisons on A350.”</p> <p>MJR update 05/09/19 .Refer it item 4. Above</p>	<p>16/09/19. Refer to Item 4. Above</p>	2.	
8.8	6846 - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton	<p>25/06/19 Site visit undertaken with representatives from Nettleton PC. Minor sign /road markings changes identified. Proposal to be drawn up.</p> <p>DK presented photos of junction and explained current issues. Request made re. Extension of 30mph speed limit on Nettleton Road. MR explained rationale and criteria for speed limit extension and why 20mph limit is not possible. Cost will likely exceed £3000 for speed limit incl. legal work. Agreed it was better to consider at a later date when it could be combined with other sites.</p> <p>MR to draw up options for signing and road marking changes with costs for next meeting.</p> <p>MJR update 05/09/19 - Drawing issued to PC 6/09/19 for comment. Cost – Signs and road markings £2500, speed limit changes £3000</p>	<p>16/09/19. DK confirms that PC support new sign and SLOW marking, but now wish to pursue a 20mph limit on Nettleton Road rather than a 30mph limit extension. MR explained costs re. assessment and legal TRO changes. MR to undertake assessment when time permits. If recommendation for 20mph it will be combined with other scheme requiring legal orders to reduce costs.</p>	2.	
8.9	6974 Speeding traffic issue Kington Langley	<p>25/06/19 Placing of Pedestrians in road signs mother and child signs and a sign saying no footway for x metres.</p> <p>Group indicated broad support but it was unclear if this issue had been considered by the PC and their contribution confirmed. MR to check and report back to next meeting</p>	<p>16/09/19 Group felt that proliferation of signs was a particular problem especially in rural areas. Church Road already has a number of warning signs. It was suggested that pedestrians in the road is</p>	2.	MR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		MJR update 05/09/19 - Response received from KL PC. Request is for 2 no. signs. Cost approx. £500. Site visit required.	not uncommon in rural villages and questioned the merit of further signs. MR to speak to KL PC		
8.10	7011 Footway The Street Hullavington	<p>25/06/19 Request to extend pavement from 66 The Street to link to the pavement at 62 The Street https://www.google.co.uk/maps Group support in principle but asked that the PC first contact Dyson to seek funding / contribution to scheme. MR to speak to Maggie Bawden</p> <p>MJR update 05/09/19 - MJR has spoken to Maggie Bawden HPC who is investigating for additional 3rd party contributors</p>	<p>16/09/19 Members questioned the validity of the request suggesting that lengths without formal footways in villages were not uncommon. It was also suggested that this area is frequently parked up with vehicles and any new footway would be obstructed. MR to speak to Maggie Bawden</p>	2.	MR
	7100 Unity Street Chippenham	<p>25/06/19 'Cars speeding along Unity Street sometimes not realising that it is a no through road. There is a tight turn in to the flats and someone is going to get hurt if vehicles are driven at speed. There are no signs to say no through road or concealed entrance'. Request for 'No through Road Sign' https://www.google.co.uk/maps</p> <p>MJR update 05/09/19 The Following response was received from Chippenham TC <i>'The Town Council supports this request and recommends that the street name signs be replaced to incorporate the 'no through road' symbol at a cost of £500 for two signs (the Town Council's contribution of 25% being £125).</i></p>	<p>16/09/19. Group agreed to allocate £500 less the 25% contribution from the Town Council. Move to Priority 1</p>	1.	MR
	4-19-1 Yatton Keynell	<p>25/06/19 Further clarification required on whether the PC are seeking an extension of the 30mph limit out to the village boundary sign by</p>	<p>16/09/19. Group suggested this issue is considered at a</p>	2.	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p>Cromhall Lane Request to relocate 30mph terminal point north to Village gateway on Grittleton road and install red gateway surfacing. https://www.google.co.uk/maps/</p> <p>MJR update 05/09/19. Response received from YKPC. They would like the speed limit to be extended but if this isn't possible they would ask the gateway surfacing to go down at the current terminal point. Estimated cost £4000</p>	later date once development of the Phillips Bodywork site has taken place. To remain on hold.		
9	New Requests – entries shaded red are awaiting replies/further information – no discussion by CATG at this meeting				
9.1	4-19-2 Yatton Keynell (Requester PC)	<i>'There is a width restriction, where historic toll house protrudes into the road and along with parked cars, close to where Grittleton road joins B4039. Whilst this does act as a barrier to slow traffic, the historic building has been struck a number of times by larger vehicles. Due to the proximity of the junction with B4039 this also causes traffic to wait on the main road, on a bend which is not particularly safe but again this does act as a method of slowing traffic.'</i>	16/09/19. Group felt that options for improvement were limited given the clear geometric constraints at this site. A suggestion was made that replacing the chevron sign on the corner of the building combined with improving the marker posts / road markings was the only feasible option. MR to visit site and report back to group	2.	MR
9.2	4-19-3 Ladyfield Road, Chippenham (Requester TC)	<i>'Residents have written to the MP's office requesting a bus shelter on Ladyfield Road, opposite Kingsley Road. Request for a study be carried out to ascertain how much this bus stop is used and if justified, consideration be given to installing a bus shelter at this location'</i>	16/09/19. MR explained that WC no longer funds the ongoing maintenance of bus shelters. The CATG can fund new		MR / JS

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
			shelters, subject to agreement of future maintenance provision by Town Council. MR has spoken to Firstbus who report an average of 34 passengers from this stop on a typical day. FB suggested that Brook Street would be a better use of money due to higher no's of passengers. John Scragg to look at Ladyfield road stop and report back to group.		
9.3	4-19-4 Old Hardenhuish Lane Chippenham (Requester –Resident)	<p><i>'School traffic using Old Hardenhuish Lane as cut through to drop children at school whilst school children waking in road due to no pavement. Several near-miss incidents between school children and vehicles recently. Also at top of Lane where children are dropped off, blocking access and safe exit'.</i></p> <p><i>Introduce an access only restriction. Between the hours of 07:30 to 08:30 and again at 14:30 to 15:30 Monday to Friday during school terms.</i></p> <p><u>Email received from Chippenham TC dated 3rd September 19.</u> <i>'Chippenham Town Council has received the attached Highways Improvement Request Form (contact details have been removed). It was considered at a meeting of the Town Council's Planning, Environment & Transport Committee on 29 August 2019 and the following was resolved:-</i></p> <p><i>"The Town Council does not feel that the proposed prohibition of motor vehicles restriction is the best option. It requests that CATG explore</i></p>	<p>16/09/19. Group felt the safety concerns were not proven with no evidence of reported collisions between pedestrians and vehicles. Group agreed with TC that prohibition of motor vehicles restriction was not feasible on Old Hardenhuish Lane due to regulatory and enforcement issues. Group felt the problems were not uncommon on roads adjacent to secondary schools and little by way of viable improvement was</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<i>other options and work with Hardenhuish and Sheldon Schools on ways to resolve the problem”.</i>	possible. No further action at this stage.		
10	AOB –				
10.1	See item 3. Re. increase in 3rd party contributions				
11.	<p>Agreement of Priority 1 schemes (Max 5 to be progressed at any one time) Note: Issue which are ‘Greyed out’ indicate schemes where orders have been issued but are awaiting implementation.</p> <p>Issues highlighted in Yellow are awaiting agreement from the Area board</p> <ol style="list-style-type: none"> 1. 5825 – Footway extension adjacent to Turnpike Cottage, Cuttle Lane Biddestone (£7000, CATG £3500, Biddestone PC £3500) 2. 6140 – 20mph speed limit in Upper Wraxall (£4000, CATG £3000, Wraxall PC £1000) 3. 6058 – 20mph Speed Limit Castle Combe village (£4000, CATG £3000, Castel Combe PC £1000) 4. Dropped Kerbs – Westmeand Lane (x 1)Westbrook Close (x2) (£3400, CATG £1700, Chipp TC £1700) 5. 5734 / 6063 – Croft Court Care Home (Ambulance Bay), Lowden Avenue (Time Ltd Parking bays) (£3500, CATG £2625,Chipp TC £875) 6. 7189 Patterdown junction with B4528 Saltersford Lane, Chevron Sign. (£683, CATG £512.25, Chippenham TC £170.75) 7. 6431 – HGV traffic ignoring signs at Days Lane Kington Langley (£1500, CATG £1125, Kington Langley PC £375) 8. 6119 – Road Safety posters (CATG £350) 9. 6789 - Lack of visibility on Fosse Way near Nettleton. New ‘SLOW’ markings (£350, CATG £262.50, Nettleton PC £87.50) 10. 7100 Unity Street Chippenham New Street nameplates with NTR sign (£500, CATG £350, Chippenham TC £125.00) 				
12.	Date of Next Meeting - Tuesday 19th November 2019 -10am Committee Room A& B, Monkton Park, Chippenham				

Highways Officer – Martin Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.

- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£10,624.11**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

APPENDIX 1

Chippenham CATG		25th June 2019
Budget 2019 -2020		
	£18,087.00	CATG Allocation 2019-20
	£10,445.85	2018 -19 underspend
Contributions		
	£875.00	Chippenham town Council Little pips and Westcroft TROs
	£322.25	Yatton Keynell Kent's Bottom signing
	£1,000.00	Upper Wraxall PC
	£375.00	Kington Langley Weight limit signs
	£87.50	Kington Langley PC (12.5% of Jacksoms Lane sign)
	£87.50	Langley Burrell PC (12.5% of Jacksoms Lane sign)
	£630.61	Kington Langley PC (100%) Days Lane Equestrian signs
	£1,700.00	Phase 5 dropped kerbs Chipp TC
	£1,000.00	Castle combe PC 20mph limit
	£125.00	Fosse way Nettleton PC
	£170.75	Patterdown Chevron Chippenham TC
	£2,000.00	Hullavington SID posts
Total Budget	£36,906.46	
Commitments from previous years		
Croft Court Ambulance Bay / Little Pips Nursery parking bays	£3,500.00	Combine TRO work
Malmesbury Road Pedestrian Assessment	£0.00	Assessment completed.
Turnpike Cottage Biddestone	£0.00	monies to be allocated.
New Schemes 19/20		
Additional Signing Kent's Bottom	£1,289.00	£322.25 Contribution to be confirmed
20mph limit Upper Wraxall	£4,000.00	£1000 contribution to be confirmed
Weight Limit Signs Days Lane Kington Langley	£1,500.00	£375 contribution to be confirmed
A350 warning sign for Jacksoms Lane	£667.24	25% contribution costs of £175 to be split 50/50 between KSM and KL PC's
Equestrian Signs Days Lane Kington Langley	£630.61	Full 100% recharge to PC
Phase 5 dropped kerbs (Westmead Lane & Westbrook Close)	£3,400.00	TC 50% contribution
Castle Combe 20mph Limit	£4,000.00	To be combined with Upper Wraxall
Fosse Way - Signs / road markings	£500.00	
Patterdown Junction with B4528 Saltersford Lane - Chevron	£683.00	
Road Safety Posters	£350.00	Fully funded by CATG
Hullavington SID posts	£2,000.00	
	Current Commitment	£22,519.85
	Remaining Budget	£14,386.61

